**REGISTRATION FORM**

**Title: \_\_\_ MD \_\_\_ RN \_\_\_ Prof \_\_\_ Mr \_\_\_ Ms If MD: \_\_\_ Consultant \_\_\_ Fellow \_\_\_ Resident**

LAST NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_FIRST NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_M.I.: \_\_\_\_\_

PRC#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PMA# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MOBILE NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TELEPHONE NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COUNTRY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ZIP CODE \_\_\_\_\_\_\_\_\_\_HOSPITAL AFFILIATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REGISTRATION PROCEDURES**

* Pre-convention registration and releasing of kits will start on **February 17, 2015** from **1:00p.m**. to **5:00p.m**. at the registration area **Crowne Plaza Galleria Manila**.
* Convention Kit and Meal Ticket will be available on a first-come, first-served basis only.
* All registrants should accomplish the registration form upon payment. Pre-registrants may submit the registration form to the secretariat or send by fax or e-mail. Incomplete or inaccurate registration forms may cause delays in processing.
* Trainees/Government Physicians should submit certification from their department not later January 15, 2015.

**REGISTRATION RULES**

* For the pre-reg delegates, proof of payment should be presented (official receipt [OR] or original copy of bank deposit slip).
* Only cash payments will be accepted.
* Delegates who are not wearing their IDs will not be allowed access to the grand ballroom.
* Replacement of lost/misplaced IDs will cost Php 200.00
* A "no return of payment policy" will be followed for delegates who registered on-site and were subsequently discovered to have been previously registered by a sponsoring pharmaceutical company.
* Registration is on a first come, first serve basis. For safety issues, the ballroom can only accommodate up to a certain number of people. It is the discretion of the organizing committee to close the registration at any time, once the maximum number of registrants has been reached.
* Only names entered in the VIP list (current and previous PPS national presidents only, PPS emeritus physicians) will be granted free registration.

 **FORM OF PAYMENT (CASH / CHECK)**

1. Bank Account Transfer

Account Name: **Pediatric Infectious Disease Society of the Philippines**

Bank Details: **BPI Family Savings Bank, Timog Branch**

Account No.: **6851-0012-29**

Bank Details: **Bank of the Philippine Island, Tomas Morato Branch**

Account No.: **3140-0142-13**

 **Please email or fax deposit slip together with registration form to the PIDSP Secretariat as proof of payment.**

2. For Foreign Delegates, you may wire transfer your payment to Account Name: **Pediatric Infectious Disease Society of the Philippines**

 Bank Details: **BPI Family Bank, No. 34 Timog Avenue, Quezon City, Philippines**

Account No.: **6854-0043-34**

Swift Code: **BOPIPHMM** International Code: **021000021**

Please email or fax deposit slip together with registration form.

1. Personal Checks will be accepted until 15 January 2015only. No postdated checks will be accepted. Personal checks will not be accepted on-site.

4. All pre-registration payments should be made on or before 15 January 2015. Registration should be made on-site after this date.

 **REGISTRATION FEES**

 **Pre-Registration On-Site Registration**

 ***(payment on or before***

 ***January 15, 2015)***

 Consultants **PhP 3,000.00 PhP 3,500.00**

Trainees/ Gov’t Physicians **PhP 2,500.00 PhP 3,500.00**

 (Certification is required)

 Foreign Delegates **USD 80** **USD 100**

* **Registration will be limited to the hotel’s maximum capacity of 2000**
* **Guaranteed kits for pre-registered participants.**